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Date: 23 October 2012

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CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY PANEL

Date: Thursday 1 November 2012

Time: 10 am

Venue: Council House (Next to Civic Centre)

Members:

Councillor Bowie, Chair

Councillor Sam Leaves, Vice Chair

Councillors Mrs Beer, Browne, Sam Davey, Jordan, Rennie, Singh, Stark, Kate Taylor and Tuohy.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and officers are requested to sign the attendance list at the meeting.

Bob Coomber

Interim Chief Executive

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY PANEL

AGENDA

PART I – PUBLIC MEETING

1. APOLOGIES

To receive apologies for non-attendance submitted by Panel Members.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. MINUTES (Pages 1 - 6)

The panel will be asked to confirm the minutes of the meeting on 20 September 2012.

4. CHAIR'S URGENT BUSINESS

To receive reports on business that, in the opinion of the Chair, should be brought forward for urgent consideration.

5. TRACKING RESOLUTIONS (Pages 7 - 8)

The Panel will monitor progress on previous resolutions.

6. 16-19 BURSARY FUND (Pages 9 - 12)

The panel to receive a report on bursary funding.

7. ALTERNATIVE COMPLEMENTARY EDUCATION (ACE) PROVISION (Pages 13 - 24)

The panel to receive a report on Alternative Complementary Education (ACE) provision.

8. COMMISSIONING OF SCHOOL LIBRARIES (Pages 25 - 26)

The panel will receive a report on the commissioning of school libraries.

9. CHILDREN'S EMOTIONAL WELLBEING AND MENTAL HEALTH TASK AND FINISH - VERBAL UPDATE

The panel to receive an update on children's emotional wellbeing and mental health task and finish.

10. ACADEMIES AND TRUST UPDATE (Pages 27 - 28)

The panel to receive a report on academies and trust update.

11. WORK PROGRAMME (Pages 29 - 30)

The Panel will consider its work programme for 2011/12.

12. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) ... of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.

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Children and Young People Overview and Scrutiny Panel

Thursday 20 September 2012

PRESENT:

Councillor Bowie, in the Chair.

Councillor Sam Leaves, Vice Chair.

Councillors Mrs Beer, Browne, Sam Davey, Jordan, Mrs Nicholson, Rennie, Singh, Kate Taylor and Tuohy.

Apologies for absence: Councillor Stark and Alderman Purnell.

Also in attendance: Councillor Williams – Cabinet Member for Children and Young People, Maggie Carter – Assistant Director for Learner and Family Support, Julie Roantree – Transport and Allowances Officer, Michelle Thomas, Operations Director and Dan O'Toole, Finance Director from Plymouth Community Healthcare, Jayne Gorton – Senior Organisation, Access & Services to Schools Manager and Amelia Boulter – Democratic Support Officer.

The meeting started at 10.00 am and finished at 11.30 am.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

21. **DECLARATIONS OF INTEREST**

In accordance with the Code of Conduct, the following declarations of interest were made, as follows –

Name	Minute	Reason	Interest
Councillor Mrs Beer	Minute 25 – Special Educational Needs (SEN) Strategy	Chair of Plumtree Children Centre	Personal
Councillor Sam Leaves	Minute 26 – Special Educational Needs (SEN) Transport	Husband Councillor Martin Leaves is a taxi driver.	Personal.

22. **MINUTES**

Agreed that the minutes of the meeting held on 12 July 2012 were approved as a correct record.

23. **CHAIR'S URGENT BUSINESS**

There were no chair's urgent business.

24. **TRACKING RESOLUTIONS AND FEEDBACK FROM THE OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

It was reported that tracking resolution were either progressing, completed or covered later in the agenda.

Regarding Parent Governor Representatives, it was reported that the election process was underway and three parent governors had put themselves forward.

Regarding Young Person Representative, Matthew Currie had resigned from the panel. Discussions were taking place with the youth service to find a replacement to sit on the panel.

25. **SPECIAL EDUCATIONAL NEEDS STRATEGY/FUNDING**

It was reported that following a discussion between Councillors Mrs Aspinall, Bowie, Williams and Maggie Carter, Interim Assistant Director for Learner and Family Support a decision was made to withdraw the Special Educational Needs (SEN) Strategy at this stage. The strategy would be brought back to the panel at a future meeting.

Maggie Carter, Interim Assistant Director, Learner and Family Support gave an update to the panel on Special Educational Needs (SEN) Performance against national indicator 103. It was reported that –

- a. the process for completing a statement for a child was a complex and bureaucratic process. It requires information to be collected on the child and family to ascertain the educational needs of the child;
- b. it was crucial for the family to be involved in the assessment process. By working with the family it ensured that a statement was produced that the family would feel comfortable with;
- c. there was a statutory timescale for a statement to be completed and there were issues with staffing as well as delays in receiving professional advice from health colleagues;
- d. it was better to reach a negotiated agreement with the family which meant that cases going before an SEN Tribunal were low;
- e. health colleagues were now attending multi-agency meetings.

In response to questions raised, it was reported that –

- f. the school would review the statement on an annual basis. The statement would be rewritten if a child came from another local authority;

- g. if the school felt a child needed a statement then they can apply for a statutory assessment to be undertaken. If a parent disagrees they can meet with the Parent Support Adviser (PSA) or meet a member of the team for support and advice;
- h. a Special Educational Needs Co-ordinator (SENCO) would be a key point of contact for parents for support as well Parent Support Advisers and the Educational Psychology Team. They would provide the family the support throughout the statutory assessment and ensure the right resolution was agreed;
- i. roughly 75 per cent of schools employed a PSA either wholly as a PSA or amalgamated with another role;
- j. the parent would be asked to contribute information on their child's needs and they have to respond within a set period of time. A PSA would be available to help them make their submission. If they don't provide the information then a further reminder letter would be sent. This would not delay the process for the child as information was received from other professionals;
- k. SENCO and the Parent Partnership would help and support parents that were literate and assist with the completing of any forms;
- l. children in early years would be identified by the health visitor. Early years settings have the equivalent of a SENCO and if a young child had significant needs they would already be receiving an assessment;
- m. timely access to reports was important. A senior medical officer now sits on the single multi agency panel and this had made a significant difference in gaining access records.

Agreed that –

- 1. Special Educational Needs (SEN) Strategy to be brought back to a future panel meeting;
- 2. figures on the current number of Parent Support Adviser (PSA's) within Plymouth schools to be emailed to panel members.

26. **SPECIAL EDUCATIONAL NEEDS TRANSPORT**

In response to questions raised, it was reported that –

- a. a child that previously attended residential education but was now attending a mainstream school would now require transport;
- b. if a child had autism or behavioural difficulties they would require space around them which meant 2 people would be needed to transport that child to school;

- c. the level of need to assist children and young people to school was reviewed on a continual basis;
- d. bursaries were administered by John Bale, 14 – 19 Team to all schools in the city;
- e. children would either be re-assessed in YR10 and YR11 or dependent on provision would be assessed on a more regular basis. They were currently working to review the assessment process to be included as part of the SEN statement. Reviews would then take place on an annual basis;
- f. they were looking to actively encourage where possible for young people to travel independently;
- g. families that had specially made vehicles could be paid an allowance to transport their child to school.

Agreed that –

- 1. a briefing on bursary payments to be brought back to the panel in November.
- 2. a briefing paper on the number of children and young people that are transported to school to be emailed to panel members.
- 3. an invitation to the Travel Summit taking place in October to be sent to panel members.

27. **CHILDREN'S EMOTIONAL WELLBEING AND MENTAL HEALTH TASK AND FINISH UPDATE**

Michelle Thomas and Dan O'Toole from Plymouth Community Healthcare gave an update to the panel. It was reported that –

- a. their aim was to see young people within 18 weeks. Young people were being seen more promptly within an average of 8 weeks of being referred;
- b. there were a number of reasons why young people were seen later such as non-attendance at appointments;
- c. the waiting time starts as soon as the referral was received. Information received was reviewed and if the information was inadequate then would request more information to ensure that the right treatment;
- d. they were looking at reducing the number of missed appointments by employing a choosing Book Scheme which allows the patient to book an appointment with the specialist when seeing the GP.

In response to questions raised, it was reported that -

- e. the common assessment framework (CAF) process requires parental consent which then gives consent to share information relating to the young person with all agencies;
- f. the current access routes to CAMHs services was complicated and were looking to give families a more coherent access route and to have a more joined up service;
- g. mental health issues can be linked to exam stress and a lot of research had been undertaken on the links.

Agreed that the panel receive a further update on CAMHs from Service Managers which incorporate information on links to exam stress.

28. **WORK PROGRAMME**

The panel noted the work programme.

Agreed that Primary and Secondary School Attainment to be deferred to January, to allow for the panel to receive a fuller report on the results achieved.

29. **EXEMPT BUSINESS**

There were no items of exempt business.

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TRACKING RESOLUTIONS
Children and Young People Overview and Scrutiny Panel

Date/min number	Resolution	Explanation / Minute	Officer	Progress	Target Date
5 Jan 2012/ Min 61	<u>Agreed</u> that – 1. information is provided to the panel on primary school attainment with a comparison at a neighbourhood level.	School Attainment	John Searson	More comprehensive information to be provided to the panel in January.	Jan 2013
12 July 2012/ Min 16	<u>Agreed</u> that the Project Manager to update the panel on progress made on the UTC in January 2013.	University Technical College	Jayne Gorton/ Amelia Boulter	Added to the work programme for the panel to receive an update.	Jan 2013
20 Sept 2012/Min 25	<u>Agreed</u> that – 1. Special Educational Needs (SEN) Strategy to be brought back to a future panel meeting. 2. figures on the current number of parent support adviser (PSA) within Plymouth schools to be emailed to panel members.	Special Educational Needs	Jayne Gorton Amelia Boulter	Added to the work programme. Chair to decide when this item should come back to the panel. Information was emailed out to panel members on 05.10.12.	2013

Date/min number	Resolution	Explanation / Minute	Officer	Progress	Target Date
20 Sept 2012/Min 26	<u>Agreed</u> that – 1. a briefing on bursary payments to be brought back to the panel in November. 2. a briefing paper on the number of children and young people that are transported to school to be emailed to panel members. 3. an invitation to the Travel Summit taking place in October to be sent to panel members.	Special Educational Needs Transport	John Bale Julie Roantree Amelia Boulter	The panel will receive an update on bursary payments at the November meeting. Information was emailed out to panel members on 05.10.12. Calendar invitation was sent to all panel members.	Nov 2012
20 Sept 2012/Min 27	<u>Agreed</u> that the panel receive a further update on CAMHs from Service Managers which incorporate information on links to exam stress.	Children's Emotional Wellbeing and Mental Health Task and Finish Update	Plymouth Community Healthcare	The panel will receive a further update to include links to exam stress at the November meeting.	Nov 2012
20 Sept 2012/Min 28	<u>Agreed</u> that Primary and Secondary School Attainment to be deferred to January, to allow for the panel to receive a fuller report on the results achieved.	Work Programme	Jayne Gorton/ Amelia Boulter	The work programme has been updated to reflect this change.	Nov 2012

CHILDREN AND YOUNG PEOPLE OVERVIEW & SCRUTINY PANEL

1 November 2012



16-19 BURSARY FUND OVERVIEW

In March 2011, the Government announced a new £180 million bursary scheme to help the most vulnerable 16 to 19 year olds continue in full time education. The 16-19 Bursary Fund replaced the Education Maintenance Allowance (EMA) and Discretionary Learner Support Fund (dLSF) schemes which previously provided financial support to encourage 16-19 year olds to remain in learning beyond the compulsory leaving age. The funding can be used for essential costs such as:

- meals during the day,
- transport to school, college or training provider,
- extra help to buy additional books, clothing or equipment for your course,
- educational visits

The 16-19 Bursary Fund is managed by the Education Funding Agency (EFA), an executive agency in the Department of Employment. The EFA provides non-statutory guidance, setting out the Secretary of State's arrangements under section 14 of the Education Act 2002. The funding is allocated within schools and FE colleges' 16-19 budgets.

The national arrangements identify two groups of young people for support:

- **Guaranteed Bursaries:** Those most in need will be eligible for a bursary of £1,200 a year. This includes young people in care, care leavers, young people receiving income support, and disabled young people receiving both Employment Support Allowance and Disability Living Allowance.
- **Discretionary Bursaries:** Other students who need financial support to help them to stay in education or training may also be able to claim a bursary to help with costs.

BURSARIES IN PLYMOUTH

In response to the Government's changes to the EMA scheme and some other learner support funds; Plymouth schools and academies alongside Plymouth City Council have designed a collaborative arrangement known as the Plymouth Schools and Academies Bursary Scheme (PSAAB). The bursary allocations from the Education Funding Agency are transferred into a central pot which the LA controls and distributes.

The collaborative approach allows the scheme to support the poverty agenda by providing support for those young people in in households with the lowest financial resource regardless of their choice of school.

The following Schools are participating in the Plymouth Schools and Academies Bursary Scheme:

All Saints Academy Plymouth, Devonport High School for Boys, Devonport High School for Girls, Eggbuckland Community College, Hele's School, Lipson Community College, Marine Academy Plymouth, Notre Dame RC School, Ridgeway School, Plymouth High School for Girls, Plymstock School, Sir John Hunt CSC, Stoke Damerel Community College, St Boniface College, Tor Bridge High, Millford School, PACLS/YMCA.

Coombe Dean School chose not to participate in the collaborative scheme but will be running a similar scheme of its own. Plymouth College of Art and City College Plymouth will also be running their own Bursary schemes.

LOCAL CRITERIA AND PAYMENTS

Category 1: £1200 bursary – given over ten monthly payments. Students aged at least 16 and under 19 years of age on 31/08/11 who are in care or receipt of Income Support or are in receipt of both Employment Support Allowance and Disability Living Allowance.

Category 2: £750 bursary – given over ten monthly payments. Students aged at least 16 and under 19 years of age on 31/08/11 who are receiving Free School Meals.

Category 3: £500 bursary – given over three payments – Jan, Mar and July. Students aged at least 16 and under 19 years of age on 31/08/11 who have household income of less than £21K or receiving DLA.

There is also a small pot of money for exceptional cases where the learner does not fit in any of the categories above but are facing financial hardship in relation to their studies. The amount given to this bursary award is up to £100 but is a one off payment.

APPLICATION AND PAYMENTS PROCESSES

Learners apply themselves by filling in an application form and the School then authorises this and sends the application in to the LA to process and make the payments. The bursaries are awarded for an academic year.

In the first year (2011/12) the numbers of awards made were as follows:

Cat 1 – 43, Cat 2 – 228, Cat 3 – 172, Exceptional cases – 34, **Total 477**

This year, to date, we have received the following number of applications:

Cat 1 – 42, Cat 2 – 347, Cat 3 – 242, **Total 631**

Schools are allowed to reduce payments if learners are not attending or completing work to required levels. Each month schools return a schedule to the LA to confirm learners attendance and behaviour. The LA then process the payments to go direct in to the learner's bank account.

MANAGEMENT AND ADMINISTRATION ARRANGEMENTS

The EFA allows bursary scheme providers to retain 5% of their allocation to support administrative costs; this is divided 3% to the LA and 2% to schools.

A steering group meets each half-term to review the running of the scheme. The group comprises representatives from schools and the LA. It ensures delivery of the scheme meets the original intentions of the schools/LA and provides the greatest support to the learners/families with greatest financial need. It also makes recommendations for improvements such as:

- Increasing the frequency of payments to category 3 learners
- Speeding up applications processes to allow earlier payments to learners

The steering group provides a forum for discussing issues that arise during the year and to plan changes to arrangements for future years.

Author:	John Bale
Job Title:	Leadership Adviser
Department:	Education, Learning and Family Support Department
Date:	19 October 2012

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CHILDREN AND YOUNG PEOPLE OVERVIEW & SCRUTINY PANEL

1 November 2012



Alternative Complementary Education (ACE)

The educational landscape: ACE overview

The Alternative Complementary Education Service (A.C.E.) was officially set up as a new Provision on the 1st January 2011. Its ethos is that education is the key route out of poverty and that by increasing self-esteem we will increase aspiration. The aims of the service are to meet the needs of our students to produce; successful learners, confident and healthy individuals and responsible citizens, enabling a successful return to an appropriate school or college. The service incorporates all ages between 4 and 18 and is primarily meets the needs of students outside mainstream education in Plymouth.

The service was formerly made up of a series of different PRUs, the Plymouth Hospital School, and the Centre for Young Parents and the Outreach Service. The previous units had not run well for some time and the Hospital School and Centre for Young parents had undergone criticism from its own Ofsted inspection in 2010. These different units have now officially closed and are merged under the one URN number for ACE. As a result the service has had a radical restructure to ensure better outcomes for Plymouth's children with additional needs. Since September 2010 there have been two formal staffing reviews with two rounds of redundancies as the service becomes more efficient and streamlined. The service restructure was complete by August 31st 2011, when the last of the staff who have been made redundant left, ready for the new academic year beginning 1st September 2011.

Running concurrent with the staffing restructure was the Sites and Building Efficiency Plan, started also by the new Head in September 2010. The plan rationalized sites in order that staff and students feel more of a community and fellowship and sites are managed in a more financially prudent manner thus allowing for better resourcing and also the creation of a wider qualification provision and wider individualized pathways for KS4 and beyond which will include construction, fashion and textiles as well as health, beauty and hairdressing. Since September 2010 the new Head has appointed a deputy head teacher (also from an outstanding PRU) who started January 2011 and formed a new senior leadership team, who has also been in post since January 2011.

Management committee governance

Regulations require local authorities to establish management committees to run pupil referral units in their area and make provision for the constitution (including composition) and procedures of management committees¹.

In terms of the composition of management committees, they must contain at least 7, but no more than 20 members. The structure is outlined in the table below. The regulations cited in paragraph 13 provide more information about who may be eligible in the different categories.

Parent members	At least one, but no more than one-fifth of the total committee.
Staff members	At least one, but no more than one-third of the total committee.
Local authority-appointed members	At least one, but no more than one-third of the total committee.
Sponsor members	At least one, but no more than two.
Community members	Must outnumber all of the other members.

Changes were made to the regulations in 2012², both to the definition of ‘community members’ (to include a specific reference to representatives of schools; and to specify that local authority employees, other than persons employed by the local authority to work in a school maintained by the local authority, cannot be community members) and to state that when appointing a community member the management committee (or local authority when appointing its first members) should first seek to appoint a representative of a school.

ACE has an executive committee made up of local head teachers, stake holders such as healthcare professionals, parents and retired local business people as well as local authority delegates. Underneath the executive committee sit three sub committees which inform the executive on specific matters relating to the monitoring and progress of the service. These committees are as follows;

Early years, primary and health and welfare

Secondary

High profile vulnerable users

Each of the sub committees also has extended no executive membership of staff, stakeholders and other interested and relevant parties.

The committee system, set up in October 2011, has been well attended and is a rigorous body of individuals who are truly interested in securing the best outcomes possible for Plymouth’s most vulnerable young people.

ACE Breadth of Provision at end of academic year 2011-12

Phase	Base	Pupils on roll	Pupils per year	FTE (equivalent) pupils	
Primary	Ford	18	30	15	some children part time for reintegration
Mixed (4 – 18)	Level 12 Derriford	10	50	6	NHS, part time pupils due to illness
Mixed (4 – 13)	Terraces	8	50	4	NHS, two part time groups of 4 pupils
Secondary (11 – 18)	Plym Bridge Unit	12	40	12	NHS, 12 bed residential CAMHS unit
Secondary	Dover Road	35	40	24	Some part time pupils due to reintegration and medical need
Secondary	Outreach Tuition	15	25	12	5 + hours per week plus travel
Secondary	AYP	15	16	12	Some part time pupils
Nursery	ACE babies	9	16	6	16 max places but generally 6 on roll
Secondary	Bretonside	150	180	150	Complex alternative provision (hot seats)
Secondary	Seclusion unit	8	25	8	Complex alternative provision (hot seats)
Secondary	wrap-around	4	4	4	Complex package provision for SEN
Secondary	not-school /NISAI	12	10	10	Home or off-site computer based learning
Mixed(4 – 16)	HEV	130	170	4	4 visits per year
TOTAL		422	656	267	
		number of young people being educated or monitored by ACE (July 2012)	number of pupils in year	full time equivalence of pupils (July 12) ACE,	

ACE Roll at 20th Oct 2012

ON ROLL (WITH HEV)	180 (308)
MALE	103
FEMALE	77
HEALTH & WELFARE	85
BRETON SIDE	81
NOT SCHOOL	6
FORD	6
GUESTS	2
(HEV)	128
SOLEY REGISTERED WITH ACE	90
RECEPTION	2
YEAR 1	2
YEAR 2	3
YEAR 3	5
YEAR 4	4
YEAR 6	4
YEAR 7	2
YEAR 8	14
YEAR 9	26
YEAR 10	37
YEAR 11	74
YEAR 12	3
YEAR 13	4
DERRIFORD	23
PLYMBRIDGE	12
DOVER ROAD	23
OUTREACH	15
FSSU	12
WRAP	2
AYP	6
TERRACES	6
FORD	6
not SCHOOL	6
BRETON SIDE	67
GUESTS	2

Current ACE provision tracking data for high profile vulnerable users at 20th Oct 2012

Statemented students

Name	Year	Need	Progress
	Year 10	ASD	attendance
	Year 10	ASD	
	Year 10	ASD	
	Year 10	ASD	transition
	Year 10	BESD	social
	Year 10	BESD	
	Year 10	ASD	transition
	Year 11	MLD	
	Year 11	BESD	attendance
	Year 11	BESD	
	Year 11	BESD	
	Year 11	ASD	
	Year 11	Other	
	Year 11	ASD	engagement
	Year 2	BESD	
	Year 2	BESD	
	Year 3	BESD	
	Year 4	BESD	
	Year 4	ASD	attendance
	Year 8	Other	
	Year 8	BESD	transition
	Year 9	ASD	
	Year 9	ASD	
	Year 9	ASD	

Total: 24 students

KS1/2: 5 students

KS3: 5 students

KS4: 14 students

**Students undergoing statutory
assessment**

Name	Year	Need	Progress
	Year 10	BESD	out of city
	Year 9	ASD	attendance
	Year 10	BESD	engagement
	Year 11	ASD	engagement
	Year 9	ASD	
	Year 9	BESD	
	Year 8	BESD	ill
	Year 8	BESD	
	Year 8	other	attendance

Total : 9 Students

KS3: 5 students

KS4: 4 students

LAC

Name	Year	Progress
	Year 6	
	Year 11	out of city
	Year 10	out of city
	Year 11	
	Year 11	engagement
	Year 11	attendance
	Year 11	attendance
	Year 11	attendance
	Year 3	
	Year 9	
	Year 11	engagement

**Total: 11
students**

KS1/2: 2 students

KS3: 1 student

KS4: 8 students

YOS

Name	Year	
	10	
	11	
	11	engagement
	10	out of city
	11	out of city
	11	engagement
	11	
	10	engagement
	10	engagement
	10	ill
	11	
	10	engagement
	11	engagement
	11	engagement
	10	engagement
	10	

Total: 16 students (all KS4)

**Pupils are 'RAG' rated on progress with brief explanation of issue, e.g. Illness, currently put out of city, etc.*

Elective Home Education Visiting (HEV)

ACE has provided a full time teacher to carry out the visits and organise the meetings and newsletter. She is an experienced person with a high level of safeguarding knowledge. The Assistant head monitors and oversees this area of work. Safeguarding remains a priority consideration when visits are made.

There are 128 pupils on the HEV list. 27 children have moved off list to join a school, 21 joined the list this term.

All families are visited or monitored at least once per year and many request visits more often as they like the level of support offered. Some families exercise their legal right to refuse visits but provide written evidence of education.

Termly coffee mornings or drop in sessions are held to help HE parents and children meet and ask for further advice and help

Termly Newsletter is circulated to all families

20 plus young people are being registered to take GCSE and A level exams via ACE

Health and Welfare Provision

Dover Road, the base for children with medical conditions at Estover, has been re-arranged to take three classes of pupils from the original design in 2011 for two classes. This is to accommodate ever rising numbers at KS4.

Outreach Home Tutoring continues to be provided for Plymouth Young People who are so ill they cannot leave their homes. This is done in close partnership with the pupil's main school.

Plym Bridge House now has an extended curriculum to include, English, Maths, Science, PE, Art, Life skills and personal development. Specific areas of study are supported by ACE staff as needed for the sixth form age young people. A highlight for the Summer Term was a regatta and water-sports day held by ACE for these very vulnerable and ill pupils.

AYP has been included into the ACE family and staff and students are now working and following ACE systems and monitoring to improve outcomes and widen the offer made to the young parents.

Level 12 at Derriford Hospital continues to have ACE teachers and a teaching assistant to provide education for in-patient children and young people from all over the South West and often further afield.

Learner entitlement

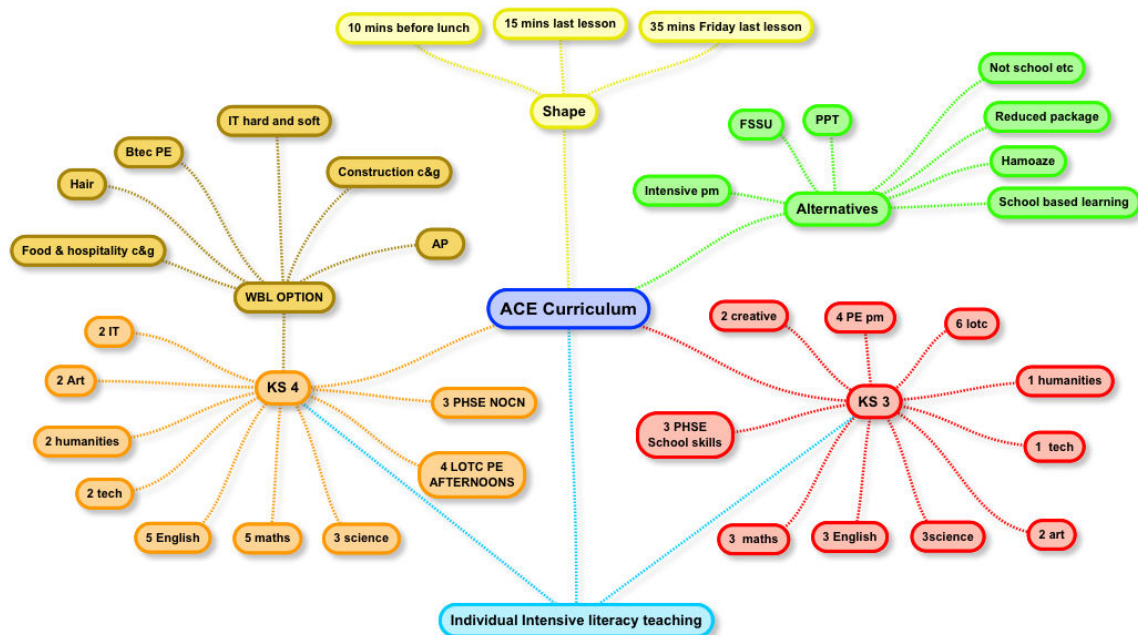
Hours offered

Secondary pupils	25.5 hours per week
Primary Pupils	25 hours per week
Pupils at hospital Floor 12 or on home tutoring due to ill health	5 hours minimum
Elective home education monitoring	legal minimum 1 contact per year, most get 4 visits or more, as per the ACE safeguarding policy

Any pupil on a reduced hours package is on a special learning plan reviewed every two weeks.

Secondary Curriculum

Every pupil has a personalized programme. All have access to a wide range of alternative lessons designed to engage and build learning and social competency. Emphasis is placed on literacy and numeracy. Subjects are taught by subject specialist teachers.



Primary curriculum

Thematic based learning with intensive literacy and numeracy

Topics last for one term to fit with the one term packages provided for these pupils.

Interface with mainstream delivery and FE/Training Provider offer

Secondary placements panel & Primary placement panel

Determines destination for pupils who are excluded or to be managed transferred, ACE acts as a destination and refers pupils who are ready for return to school.

Exceptional provision panel

Refers hard to place pupils to ACE and ACE takes complex cases to be discussed for further support.

SMAP & Matching panel

ACE takes pupils on respite and short term placement to support the process of placing SEN pupils. We also make many requests for statements which are then discussed by these panels

Wrap-around

ACE develops packages for complex SEN pupils who do not fit into mainstream or special school profiles, and would otherwise be educated out of the City.

Packages

ACE provides a wide range of short term packages to support pupils remaining in mainstream education from foundation stage to year eleven. These are targeted interventions. Schools approach ACE directly for this support. Pupils can spend some time in ACE and some in school or an alternative provider.

H&W support

Pupils with diagnosed medical conditions causing them to miss school can get support from our base at Dover Road or via outreach teaching at their home. Schools or medical professionals approach ACE directly for this support.

ACE also provides the education to pupils from all over the geographic area at Derriford Hospital, the Terraces and Plym Bridge House.

In all these cases ACE works along-side the mainstream or special school to gather the correct information via the Plymouth Information Passport; we then report back using the PIP if a new school is needed and our six weekly review document the ACE Pupil Learning Plan. The PLP includes all the assessment and progress data and information related to academic and social skills.

Providers

ACE uses a wide range of alternative providers. Including City College, Duchy College, Saltash College and many independent providers of work based training and other vocational opportunities.

HEV

ACE carries out monitoring, meetings, and support for home educated children. We aim to visit each family four times a year or more if they wish. Some families refuse visits and this is their right. We run a resource bank, parent drop in sessions, meetings and a news-letter for these families. We arrange exam entries and support when pupils return to schooling.

Priorities for the future

- a) ACE strategic plan 2012 – 15. Service to become a nationally recognised model of outstanding practice for LA PRU provision.
- b) New Inspection Framework and implications for future offer and quality assurance
- c) Funding issues
- d) 11-16 provision: methodology and implications for future entitlement e.g. around access to LA services for all schools
- e) Ensure the delivery model is fit for purpose as ACE service expands
- f) Post 16/RPA: methodology and implications for future entitlement e.g. around access to LA services
- g) Role of ACE as brokerage service
- h) Role of ACE in supporting the Children Missing Education agenda
- i) Role of ACE in supporting under achieving schools

Proposals

- 1. PLT to engage with ACE to develop specifications to develop a pre and post 16 entitlement
- 2. Protocols for access to be developed to support specifications

Author: Carol Henwood
Job Title: Principal Adviser (Neighbourhood & IL)
Department: Learner and Family Support
Date: 22 October 2012

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CHILDREN AND YOUNG PEOPLE OVERVIEW & SCRUTINY PANEL

1 November 2012



REPORT FROM COMMISSION ON SCHOOL LIBRARIES

Background

The Schools Library Service offers advice and training on managing and developing the school library, teaching information literacy skills to enable pupils to become independent learners and creating a reading culture in the school. The service also lends or sells carefully chosen resources to support teaching and learning in the classroom and to support wider reading for pleasure and enjoyment. This paper summarises Plymouth Schools Library Service (PSLS) activity since the last report to the panel in November 2012 and outlines proposals for the 2013-2014 offer.

Resources

- We have continued to invest in DVDS and costumes following the successful introduction of these multi-media resources in 2010
- We have introduced artefacts to our resources collection to enhance the costume provision
- We now offer schools who subscribe to our standard package a free subscription to a leading resource supplier, Curriculum Visions
- We continue to add downloadable advisory support on our website
- We are curating a collection of online resources to support teaching and learning

Training and advisory work – to support school staff and improve the quality of libraries in schools

- We continue to provide bespoke training to individual primary schools and staff as requested. This is complemented by our “Happy Hours” at the PSLS Centre giving school staff the opportunity to view our resources and learn how they can get make the best use of us
- We have run two very successful events for secondary school librarians
- We continue to hold run the Plymouth Librarians Advisory Network (PLAN) themed training sessions which are well attended.
- We gave bespoke advisory support and advice to 36 schools in 2011- 2012

Staff

The service has now been fully integrated into the Library Service and is managed by the Library Manager (Customer Services).

Strategic value

The service effectively offers individual schools consortium advantages. Through us schools have access to a wider range of resources due to the higher discount on book purchase through the South West Library buying consortium. They can lease books to support the curriculum or wider reading for the period required rather than purchase them outright and the resources we supply are continually updated and refreshed saving individual schools considerable staff time.

A wider range of current and attractive resources encourages greater engagement with curriculum topics and reading for pleasure contributing to greater pupil academic attainment, developed emotional and social skills and higher aspirations.

School subscriptions 2012-2013

74 of the 92 Plymouth schools subscribe to Plymouth Schools Library Service (80%)

Of these:

84% of the primary schools subscribe	58 out of 69
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71% of the special schools subscribe	5 out of 7
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69% of the secondary schools subscribe	11 out of 16
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47 schools buy into our standard package and 27 schools buy into our light package

Future Business Models

We continue dialogue with colleagues from Devon and Cornwall School Library Services to explore joint working opportunities and as a lead into possible mergers in the future. We are currently exploring joint service delivery with the Plymouth Museum Education Service as they develop a traded offer to schools.

PSLS is in discussion with the Primary Heads Association regarding the transfer to a co-operative trust governance model closely aligned with the Primary heads Association. If this is successful it is anticipated that take-up levels will be increased and the service will continue to be sustainable.

Proposals for 2013/14 Service Offer

The subscription rate is being reduced for standard package 3 year subscribers and the offer to all standard package subscribers extended to include no limits to borrowing and the inclusion of 2 ebook package offers

Light package subscribers will benefit from the inclusion of a half day library health check and 1 ebook package offer at no extra charge.

All subscribers will be entitled to borrow resources from their local public library during class visits to the library.

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Job Title: Assistant City Librarian (Schools and Strategy)

Department: Schools Library Centre

Date: 22 October 2012

CHILDREN AND YOUNG PEOPLE OVERVIEW & SCRUTINY PANEL

1 November 2012



Academies and Trusts Update

Academy Schools

Two types of Academy Schools

Converter Academies: the Governing Body of the school are able to make the decision to convert to an Academy, under OFSTED they will have received a Good or Outstanding judgement.

Sponsored Academies: where a school is felt to be under performing (below floor standards) in the opinion of the Department for Education (DfE) and the Office of the Schools Commissioner (OSC), it is their role to turn around such under-performance and champion the growth of academies through academy sponsors.

From experience the OSC will visit the LA and the schools concerned and make suggestions about who the sponsors might be and the urgency of the conversion.

In all cases the Academy becomes Independent to the LA is funded through the Education Funding Agency (EFA). The Governing Body will be responsible for establishing an Academy Trust (a charitable company limited by guarantee) and they will then enter into the funding agreement with the Secretary of State for running the academy. They will assume new responsibilities for health and safety; all employee related issues including payroll and pensions, admissions and the buildings and site will be leased to the Trust for between 99 and 125 years. Academy schools whilst being able to administer their own admissions they still have to adhere to the Admissions code.

Trust Schools

A Foundation School with a trust still operates as a Local Authority maintained school and continues to teach the national curriculum and be inspected by OFSTED. The Governing Body would assume new responsibilities for health and safety, the employment of staff and would be able to administer their own Admissions but still have to adhere to the Admissions Code. In addition the ownership of the land, buildings and assets would transfer from the Local Authority to the school. Funding is still through the Dedicated Schools Grant and through the local formula.

In terms of the relationship all schools in the city are treated as part of the Plymouth family irrespective of their status.

Co – operative Trusts

The Co – operative College has worked with the Co – operative Group and schools. Their work has enabled them to develop a distinct co – operative trust model, which enables schools to embed co – operative values into the long term ethos of the school.

Co – operative trust schools combine long term institutional partnerships with a membership structure that enables parents, learners, staff and community organisations to be directly involved in the trust. Stakeholders drawn from these groups are elected to a Forum which holds the Trust to account, helps shape its policies and elects a proportion of trustees.

The stake holding model puts the community at the heart of education provision, based on the belief that it is only through active engagement of communities that the aspirations and expectations of educational achievement can be transformed.

The co – operative trust model is being adapted and adopted by trusts throughout the country, from single school trusts to large community based clusters.

A report has been taken through Cabinet to give Officers authorisation to consult with schools on becoming Trust schools and discussions are being held in November with Cllrs Williams and Penberthy on the format and content of the consultation.

An updated list of the current status of academies and Trusts is attached as Appendix A.

Free Schools

Two Free Schools have been approved by the Secretary of State for opening in the City from September 2013 both are subject to the Funding Agreement being signed by the Secretary of State prior to opening their doors.

Marine Academy Plymouth Primary School will open on the site of the Secondary Academy and the process to commence building the new provision is in place. The school will be 2FE (60 places in each year group) and will open in September 13 with 60 places in reception and 30 places available in Year 1

Plymouth School of Creative Arts will open with 60 places in reception and a number of potential places in Year 1 from September 2013. We are yet to be notified of the proposed site for the new school.

Both Free Schools will support the growth for primary places in the city.

University Technical College (UTC)

The UTC will open in the former Parkside School premises in Devonport in September 2013. Initially they will open with 75 places in Year 10 and 75 places in Year 12. The school will specialise in marine engineering and advanced manufacturing. The Principal Mary Cox will take up her post at the UTC at the beginning of November 2012.

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Department: Education, Learning & Families

Date: 22 October 2012

Children and Young People's Overview and Scrutiny Panel Work Programme 2012/13

[illegible]

Topics	J	J	A	S	O	N	D	J	F	M	A	M
Children's Health												
CAMHS Task and Finish (under regular review)		12		20		1		31		21		
Child Poverty												
Early Year Interventions												
Hospital appointments for children and young people and the co-ordination of consultants when seeing patients												
Task and Finish Groups												
Youth Service												
Updates												
Government Policy Changes												
Strategies and Plans												
Children and Young People's Plan (Action Plan)												
Youth Justice Action Plan												
Training and Development												
Development Session for panel members				20								

Key:

New Item = #

N.B – items will be automatically deleted from the work programme once they have been considered by the Panel.